

Synkronos Legal Law Clerk/Graduate Law Clerk Position

Are you looking for an opportunity to enter the legal profession while finishing your law degree?

Synkronos Legal is a boutique firm, located in Waterfront Place in Brisbane City. We practice primarily in the areas of civil litigation, corporate advisory, dispute resolution and insolvency.

We currently have positions for Law Clerks to join our team on a permanent part-time basis immediately, while they finish the final semesters of their LLB, and complete practical legal training, with a view to admission in 2025.

Previous experience in a legal office will be highly regarded, but is not essential.

About the role: as a Law Clerk you will work closely with the firm's Principal and a Partner on a range of matters and obtain hands on experience by:

- attending conferences with clients, other law firms, experts and barristers
- drafting correspondence
- drafting court documents
- undertaking court filing
- preparing briefs to counsel
- preparing client statements
- attending court
- undertaking legal research and drafting advice
- providing administrative assistance

Working hours, including study leave, by negotiation.

If you are interested, please email your resume and cover letter to legal@synkronos.com.